

Swim Coaches Forum Terms of Reference

Role

1. To give advice and assistance to promote the development and improvement of swimming within the Region.
2. To provide opportunities for senior coaches to exchange views and information.
3. To provide liaison with coaches within the Counties, presenting feedback and information both from the coaches in each County to the forum and from the forum to the County coaches.
4. To link into Swim England Programmes for exchange of information and views.
5. To liaise with Swim England London Swimming and Development Groups.
6. To work towards improvement of Swim England London Championships.
7. To provide general guidance and review selection criteria for all regional swimming development camps.

Composition

1. Ten individuals to be appointed through open recruitment one of which will be the Chairman who may either be the Regional Workforce & Talent Development Officer, or a Senior Coach who is a member of the Forum.
2. In addition the following may attend:
 - a. Swim England staff members: Workforce & Talent Development Officer, and other Regional staff (or equivalent posts should these be changed/renamed)
 - b. Regional volunteers: who can liaise on matters such as Swimming Events, Camps and Development issues
 - c. Minute-taker provided by Swim England London.

Appointments

1. Ten individuals to be appointed by open recruitment with notice and application forms on the London Region web-site.
2. Appointment will be based on the best fit to the criteria in clauses 3 and 4 below
3. Individual coaches will meet the following:
 - a. Level 3 coach (or higher), or working towards Level 3 Coaching Qualification, or at the discretion of the forum
 - b. Coaching at a club in the Swim England London Region.
 - c. Able to attend Coaches Forum meetings held during the day, midweek, throughout the year.
 - d. Agrees to liaise with and distribute information to other coaches within their County to provide a two-way transfer of information.
4. In addition the coaches where possible will include:
 - a. At least one coach from each County/Sub-Region
 - b. Not more than one coach per club
 - c. Coaches who regularly produce swimmers that win medals at National Championships.
 - d. At least one coach involved in the development of age-group swimmers
 - e. One coach from a Swimming Network

5. Coaches will be appointed for three years. Three coaches will stand-down each year but may re-apply.
6. Coaches who do not attend two consecutive meetings may be asked to stand down from their position on the Forum.
7. The Forum members will appoint a selection panel that should consist of a minimum of two coaches, one Swim England staff member and one Swim England London representative both of whom normally attend the meetings for any new appointments that are being considered onto the Forum.
8. The Forum will appoint a Chairman, who may be either the Regional Workforce & Talent Development Officer or a Senior Coach who is a member of the Forum to serve for one year, but who may be re-appointed.